

CRESCENT PARK PAC MEETING MINUTES

17 September 2025 | Zoom

CALL TO ORDER:

- Meeting called to order by: Brittany White @ 7:01pm
 - Minutes taken by Christine Li-Leger
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LAND ACKNOWLEDGEMENT:

Completed by: Brittany White

PAC EXEC. AND SCHOOL REPRESENTATIVES:

- School Principal: Jolene Elder
 - PAC President: Brittany White
 - Vice Presidents: Dunia Tozy & Auburn Sigurdson
 - Treasurer: Ashley Caplette
 - Secretary: Christine Li-Leger
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Parent Attendees:

- Rachel Mackinnon
 - Leanne Jamieson
 - Lindsay Dean
 - Nikki N
 - Sonya
 - Leslie Parker
 - Carlie
 - Kamal
 - Noah Li-Leger
 - Pawel & Yanina
 - Heba El Deeb
 - Merissa
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Approvals:

- June 2025 Minutes - approved by: Ashley & Dunia
- September 2025 Agenda - approved by: Dunia & Auburn, Christine & Carlie

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Principal Report: JOLENE ELDER

PAC MEETING Principal's Report September 17, 2025

This month at school...

- We have settled into our 14 divisions (same as last year)
- Thank you for everyone that has returned all the necessary beginning of the year forms
- It was lovely to see so many of you at our Meet the Teacher BBQ and all the support and coordination from PAC.
- School communication will be done via monthly newsletters (last school day of the month) and periodic emails for special events or important reminders
- Please email the office (crescentpark@surreyschools.ca) if your child is going to be absent (easier than phone calls)
- Reminder that all visitors (even before or after school) should be checking in at the office. Visitors should **not** be coming through any of the outside doors to enter the school, unless escorted by a staff member (ie – noisy reading in the primary wing)
- All personal devices (including smart watches) are not to be used, unless instructed by a staff member (including before/after school, recess and lunch)

Staffing...

- We currently have a total of 14 divisions and 37 staff, including support staff, supervisory aides, etc.
 - Teachers = 23
 - IESWs = 7
 - Office/other support staff = 6
 - Admin = 1
- New to our school this year:
 - Kim Coleman – LST Support

Health & Safety...

- Health and safety committee meets once a month to discuss monthly items or any raised concerns

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- Thank you to **Qualico** for their cash donation to allow us to level out our back pathway and wheelchair playground access.

Upcoming...

- Individual Photo Day – Sept 18
- Terry Fox Run – Sept 19
- Spirit Day (House Colours) – Sept 24
- Orange Shirt Day – Sept 26
- Pro-D Day (school closed) – Sept 29
- Truth and Reconciliation Day (school closed) – Sept 30
- Teacher Appreciation Day – Oct 5
- Thanksgiving (No School) – Oct 12

Questions for PAC...

- Last year we were able to approve classroom funds early so teachers could begin spending and submitting receipts, will this continue? Including the following “classes”:
 - LST
 - IST
 - Library
 - Music
 - Band/Choir
 - Intermediate Prep
 - Counsellor/CYCW
 - Principal
- We are also hoping to book: *To be confirmed once the budget has been approved.*
 - Zumba Week - Approx. \$2500
 - In-Line Skating – Approx. \$5625
 - Theatre Performance – Approx. \$1200
 - One more sport/art activity or performance – Cost TBA
- Will PAC be booking Saleema Noon again this year? **Yes**
- Do we want to look at planning/booking another play production for next year? *Britt has reached out to the previous producer and has not heard back yet, we are going to assume that he has retired.*

Next PAC Meeting...

- Wednesday, October 15, 2025 (via Zoom)

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Treasury Report: ASHLEY CAPLETTE & BRITTANY WHITE

- We were 2% off our revenue target (yay!)
 - And spent much less than the budget called for, but still overspent by \$7K
 - Budget to be fully presented at the next meeting, once reconciliations are done.
-

Upcoming Events & Important Dates:

- Budget Meeting - everyone needs to vote on every line item
-

Programs & Proposed Ideas to add to the budget:

1. Rachel Mackinnon & Leanne Jamieson - School Garden Project

- Open to grade 2-6's
- Meeting @ lunch 1140am - 1215pm Sept - June
- Led by Mrs. Jamieson and parent volunteers
- Need support of the pac
 - Need to relocate it to the "outdoor classroom" by Jolene's office
 - Set up a garden shed to store tools and materials. To be stored in the undercover
 - **Estimated budget: \$1,200**
 - *Suggestion is to align the plant sale to support this program*
- *Donations from the PAC –*
 - *Carlie: lightly used knee pads*

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Crescent Park School Garden Project: A Thoughtful Plan for a Thriving School Community

HANDS-ON LEARNING | WELLNESS | ENVIRONMENTAL STEWARDSHIP | INCLUSION |
COMMUNITY CONNECTION

Crescent Park Garden Club



Our Vision

To revive the school garden, creating a dynamic and inviting space that sparks learning, fosters connections, and becomes a cherished space for the entire school community

Details:

- **Garden Club Meetings:** Thursdays at lunch (11:40am – 12:15pm, Sept–June) in the garden
- Open to students grade 2 – 6
- led by Mrs. Jamieson, parent volunteers and grade 7 Leaders
- **Kickoff Meeting:** Tomorrow, Thursday Sept 18th
 - First project: Garden clean-up & future design planning

We need your help to get this project off the ground!

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Present Reality

The space we have today doesn't reflect the energy and creativity of our community

- Six rectangle and two round district-approved, self-watering planters are located behind the school but far from the water supply
- Current location is vulnerable to vandalism after school hours and on weekends
- No dedicated space for the new School Garden Club to gather and grow



Future Vision

Its time for a transformation!

Relocate the Garden:

- To the outdoor classroom
- Access to a reliable water source
- Perimeter fence for protection
- Four concrete picnic tables for teaching and Garden Club activities
- Revitalize the teacher's entrance to the school

Parent Volunteer Team Will:

- Empty soil from six rectangle planters & relocate to high-sun areas
- Purchase new items
- Set up storage shed and secure it in the locked undercover play area
- Organize and maintain all tools and materials
- Support ongoing fundraising initiatives

Additional Improvements:

- Garden Club sign
- Rock painting activities



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The Budget

Garden Supplies and Estimated Costs

Item	Quantity	Unit Price	Estimated Total
Organic Soil	1 cubic yd	\$75	\$75
Seeds and Bulbs	Various	\$3 each	\$200
Waterproof Storage Shed	1 Kit	\$350	\$350
Stackable storage bins	3	\$20	\$60
Kids hand tools	10	\$15	\$150
Kids gardening gloves	18 pairs	\$6.50	\$117
Watering cans	6	\$3	\$18
Kneeling pads	18	\$4	\$72
Garden hose + reel + nozzle	1 set	—	\$155
Total	—	—	\$1,200

We are requesting \$1,200 from the PAC to help launch our school garden, creating an inspiring space for our children to learn, grow, and connect.

Thank you for your support!



Programs & Proposed Ideas to add to the budget cont'd:

- 2. Brittany White** - parents have approached her to discuss adding grass to some of the fields
- 3. Cheque Writing Campaign**
 - To be launched on Friday, September 19th, 2025
- 4. Fundraisers dependent on the success of the cheque writing campaign**

Feedback & Comments: *none*

Next PAC Meeting: October 15, 2025

Meeting End Time: 7:51pm